Amendment of Constitution of Society of Otolaryngologist & Head-Neck Surgeons of Bangladesh passed in AGM of 30 Nov. 2019

Formation of Branches:

The branches shall be formed by no less than 25 (Twenty Five) eligible members of the respective cities & towns where there is medical college or institution. There will be one branch in each division except Dhaka. Such individual eligible member shall apply in prescribed form for the society through the said branches along with central share of 50% of the membership fee and the names of the office bearers of the branch to the general secretary of the society. The branches shall come into function when it is approved by executive committee.

a) Subject to the rules regulations & bylaws of the society, the branches shall be autonomous as far as their internal management is concerned. They can form their own bylaws & alter the rules & regulations if necessary to suit the local conditions, subject to the approval of the executive council. They shall not come into operations unless approved by the executive committee.

b) The society of Otolaryngologist & Head Neck Surgeons of Bangladesh shall not be liable for any of the debts or liabilities of any of its branches.

c) Each branch shall pay for every member’s central fund contribution as provided in the bylaws.

Management of Branch:

Each branch shall be managed by an executive committee elected biannually by the direct secret votes of the members of the branch in an annual general meeting.

The executive committee of the branch shall be composed of:

- President – 1
- Vice President – 1
- Treasurer – 1
- General Secretary – 1
- Organizing Secretary – 1
- Members – Not less than 2
  Not more than 4
General Rules about Branches:

a) Branch shall refer all matters to the executive council for final decision.

b) The society of Otolaryngologists & Head Neck Surgeons of Bangladesh should shall not be liable for any debt or liabilities of any branches nor shall the branches be liable for any debts or liabilities of the central body of the society or its other branches.

c) Branch shall submit an audited report to the executive council within 31st July each year.

d) Branches shall pay up their central share of membership subscription within 31st July each year.

e) Branch shall send regularly, the minutes of their executive committee meeting, general body meeting etc & submit an account of their various activities to the central office for information.

f) Branch shall send the list of members within 31st July each year to the central office together with a list of defaulters & a list of new members with their membership forms.

Prof. Md. Nazmul Islam (Munna)
General Secretary
Society of Otolaryngologist &
Head Neck Surgeons of Bangladesh.